

**Support Grant 2023-2024**

**Traditional Building Skills Training Bursary Application Form**

\*\*\* This bursary is aimed for individual Contractors, Professionals and Students of the Built Heritage Industry. To be eligible, you **must** be based in Scotland at the time of application and during the course dates.

Are you currently residing, working or studying in Scotland?  **Yes No**

|  |  |  |
| --- | --- | --- |
| **Name:** |  |  |
| **Company/ Home Address:** |  |  |
| **Postcode:** |  |  |
| **Date of Birth** |  |  |
| **Contact No:** |  |  |
| **Email address:** |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Eligible Courses *(Maximum of 5 Bursary days per applicant)*** | **Bursary Days** | **Tick course and add course dates applying for** | |
| Lime Pointing | 1 |  |  |
| C1 Making and Using Traditional Mortars (Contractor Level 1) | 2 |  |  |
| C2 Traditional Masonry Repair  (Contractor Level 2) | 3 |  |  |
| P1 Repairing Traditional Masonry (Professional Level 1) | 2 |  |  |
| P2 Masonry Building Conservation - Principles & Techniques (Professional Level 2) | 3 |  |  |
| Rendering and Harling with Lime | 2 |  |  |
| Rubble Wall Building | 2 |  |  |
| Surface Repair of Stone | 2 |  |  |
| Introduction to Stonemasonry | 2 |  |  |
| Sash and Case Window Repairs | 1 |  |  |

**Below is a list of eligibility criteria. Please tick all that applies.**

***See Appendix A for list of evidence required***

Student/Apprentice of the built environment

University Name & Contact Details

Employee of company with 5 or less employees

Company Name & Contact Details

Sole Trader

Company Name & Contact Details

Unemployed (for people who are actively seeking work in the built heritage industry)

***Appendix A***

***List of accepted evidence, please submit at least one***

**Student -** Matriculation record, School ID or a referral letter from University / College on a headed paper

**Apprentice -** Referral letter from company on a headed paper

**Sole Trader -** (UTR) Unique Tax Reference from HMRC and Evidence of Non-VAT registration

**Unemployed -** Job Centre reference

**Instructions:**

* Write a covering letter / a short statement on how this funding would help you learn new or update existing skills to better job prospects.
* Choose any course from the list above, each applicant can get a maximum of 5 bursary days**.** Contact our admin team if the course you want to attend is not on the list. You may have to pay a fee in excess of the amount covered by the bursary (costs over £155+VAT)
* Submit your completed application form and cover letter/statement by email to [admin@scotlime.org](mailto:admin@scotlime.org) or by post to Charlestown Workshops, 2 Rocks Road, Charlestown, Fife KY11 3EN

**Terms and Conditions:**

* You will be asked to provide evidence of your eligibility. (Please see our list of evidence below)
* Non-attendance at the course applied for will result in you being liable for the full course fees of £155+VAT per day
* You MUST complete a feedback form at the end of each course attended.

***By signing below, you agree to the terms and conditions stated above and agree to pay for any days you fail to attend without prior notice:***

Applicant Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**For Office Use Only**

|  |  |  |  |
| --- | --- | --- | --- |
| **Application Successful** | **Date Applicant  Informed** | **Bursary days awarded** | **Total Bursary Cost** |
| **Yes No** |  |  |  |
| **Evidence Checked** | **Applicant attended** | **Feedback received** | **Spreadsheet Checked?** |
| **Yes No** | **Yes No** | **Yes No** | **Yes No** |